

YAKIMA SCHOOLS FOUNDATION GRANT APPLICATION



Date: _____

Name of applicant(s): _____ Phone number: _____

Mailing address: _____

Y.S.D. work site: _____ Position: _____

Amount requested from the Yakima Schools Foundation: (See # 2 Below) \$ _____

Project/activity name: _____

Total amount of project/activity: \$ _____ Date of project/activity: _____

Deadline for funding: (When will the funds be used?) _____

How many students will be served by this project/activity? _____

Have you had this project/activity in the past? If so, how was it funded? _____

Did you receive funding for this project/activity from the Yakima Schools Foundation last year? Yes ___ No ___

What other funding sources are you exploring? _____

Have you requested funding from other agencies/organizations at this time? Yes ___ No ___

If yes, please list: A _____
B _____
C _____

If the Yakima Schools Foundation cannot fully fund your request, how will this affect the project/activity?

Yakima School District applicants will be notified regarding the results of their application. If funds are approved, the Foundation will also notify the Y.S.D. financial office and disburse funds through them.

Applicant's signature _____ Principal's Signature _____

All funding requests must be accompanied by the following:

- 1) A description of how funds will be used, with particular reference to the educational value of the project or materials will be (how does it promote or support education?)
- 2) A project budget. Please be specific and prioritize your needs.

Please note: We cannot fund salary requests.

Please return completed form to: Amy Neal, Executive Director
Mailing Address: Yakima Schools Foundation, P.O. Box 1173, Yakima, WA 98907
Office location: 6 South Second Street - Suite 919, Yakima, WA 98901
Phone (509) 457-0898 Fax (509) 457-0896

Revised 11-7-11

CHECK LIST

Have you –

Completed the grant form in its entirety

Provided signatures of applicant and supporting principal

Given specific details of the project/activity purpose and objectives

Included a detailed budget including Washington State Sales Tax

Stated the purpose of the project/activity and how it relates to educational values of the students involved

Our fundraising efforts are continuous. While funds might not be available when your initial request is received, through our fundraising efforts full or partial funding may be possible at a later time. It is essential that you give us the start date of your program, event or project with as much lead-time as possible.

The Principal of your school or the Director of your program will be notified in writing when funds become available. Our Board of Directors must approve all allocation of program funds. We meet each month throughout the school year.